

Privacy Policy

Phoenestra GmbH

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1 General and Legal Basis

Thank you for your interest in the Phoenestra GmbH website. The issue of data protection and confidentiality is a topic we take very seriously, and we follow the applicable national and European data protection regulations.

All our staff and all third parties involved in data processing are subject to commitments under the Federal Act concerning the Protection of Personal Data (DSG 2000, EU General Data Protection Regulation, DSG 2018) and are obliged to confidentiality in the use of personal data. Our data protection measures are continually updated, reflecting technical developments.

Phoenestra uses technical and organizational security measures to protect the stored personal data against accidental or intentional manipulation, loss or destruction and against access by unauthorized persons.

The EU General Data Protection Regulation, the Data Protection Act 2000 and the Data Protection Amendment Act 2018 stipulate the right to protection of personal data. We process your data exclusively on the basis of legal regulations (GDPR, DSG 2018).

With this statement on data protection measures, we would therefore like to provide you with information on the kind of data which we – that is, Phoenestra GmbH (hereinafter referred to as “Phoenestra”) – may wish to save and how we use such data.

Should you object to the acquisition, processing or utilization of your data by Phoenestra in keeping with the stipulations of these data-protection provisions, whether entirely or for individual measures, you can send your objection per e-mail or by letter again using the mentioned contact options below.

E-Mail:
office@phoenestra.com

Address:
Phoenestra GmbH
Huemerstraße 3-5
4020 Linz, Austria

2 Website

2.1 Provision of the Website and Creation of Log Files

2.1.1 Description and Scope of Data Processing

Each time our website is accessed, our system automatically collects data and information from the computer system of the accessing computer. The following data is collected:

- Information about the browser type and the version used
- The user's operating system
- The user's Internet service provider
- The user's IP address
- Date and time of access
- Websites that are accessed by the user's system via our website

A storage of this data together with other personal data of the user does not take place.

2.1.2 Purpose of Data Processing

The temporary storage of the IP address by the system is necessary to enable the website to be delivered to the user's computer. To do this, the user's IP address must remain stored for the duration of the session.

The log files are saved to ensure the functionality of the website. We also use the data to optimize the website and to ensure the security of our information technology systems. The data is not evaluated for marketing purposes in this context.

2.1.3 Legal Basis for Data Processing

The legal basis for the temporary storage of the data is Art 6 para 1 lit f GDPR (legitimate interests).

2.1.4 Duration of Storage

The data from the log files will be deleted as soon as they are no longer required to achieve the purpose for which they were collected. Your data will be kept for the duration of a maximum of two (2) months.

2.2 Contact Form / Email Contact

2.2.1 Description and Scope of Data Processing

When you contact us via the options made available (e.g. contact form, telephone, e-mail or social media), your information will be processed and stored by us or our Service Provider to answer your inquiry. Your data will not be collected or shared without your consent.

2.2.2 Purpose of Data Processing

We handle your data to fulfill (pre-) agreed obligations or because of our legitimate interest in processing and answering inquiries from customers, interested parties and partners.

2.2.3 Legal Basis for Data Processing

The statutory basis for the processing of the data is Art 6 para 1 lit a GDPR (consent) as well as Art 6 para 1 lit f GDPR (legitimate interests).

2.2.4 Duration of Storage

Your data will be kept for the duration of the handling process depending on the occurrence.

2.3 Application Process

2.3.1 Description and Scope of Data Processing

We process data received from you during the application process. This includes data such as your name, address, contact data (e-mail address, phone number), date of birth, résumé, letter of motivation, credentials.

2.3.2 Purpose of Data Processing

A processing of your data takes place for the purpose of the storage, evaluation, allocation, and transmission of your application.

2.3.3 Legal Basis for Data Processing

The legal basis for the temporary storage of the data is Art 6 para 1 lit f GDPR (legitimate interests).

2.3.4 Duration of Storage

If your application is rejected, your data will be stored for currently seven (7) months from the rejection. After this period of time, your data will be deleted.

If your application was successful and you are offered an application interview, your data will be deleted after currently three (3) years.

If you are offered a position at Phoenestra the necessary data will be adopted into the applicable system. In this case, you will receive a separate data protection notice.

3 Cookies, other Tracking Tools and Web Analytics

3.1 Description and Scope of Data Processing

By using our website, you consent to our use of cookies. You can refuse to accept cookies in your browser settings. How this works in detail, please refer to the instructions of your browser manufacturer. If you decide against certain technical and / or functional cookies, the functionality of our website may be restricted. Some cookies remain stored on your device until you delete them.

3.2 Use of Cookies

Cookies are small text files that are stored in the visitor's local browser cache. Using such cookies it is possible to recognize the visitor's browser in order to optimize the website and simplify its use and are more user-friendly, effective and secure overall. This type of storage helps Phoenestra to design our websites and our offers for you and makes it easier for you to use them in that, for example, certain input from you can be stored so that you are not required to enter this repeatedly. Data collected via cookies will not be used to determine the personal identity of the website visitor. Most browsers are set-up to accept these cookies automatically. In addition, you can deactivate the storing of cookies or adjust your browser to inform you before the cookie is stored on your computer. Because cookies allow you to take advantage of some of Phoenestra's features, we recommend that you leave them turned on. For instance, if you block or otherwise reject our cookies, you will not be able to add items to your shopping cart or proceed to checkout.

3.3 Third-Party Cookies

These are cookies set on your machine by external websites whose services are used on this website. Cookies of this type are the sharing buttons across the site that allow visitors to share content onto social networks. Cookies are currently set as described in this Privacy Policy. You should be aware that these sites are likely to be collecting information about what you are doing all around the internet, including on this website.

3.4 Managing Cookies

You can disable all cookies that we use on our website by following these links in your browser. However, please note that deactivated or deleted cookies may have a negative impact on the functions of our website.

You may choose not to allow third- party cookies on your computer by visiting the [Network Advertising Initiative opt-out page](#).

Please see the list below for a summary on how to manage your cookie settings.

Chrome: Cookie settings in Chrome are managed under Cookies within the Privacy section. You can delete specific cookies or clear all cookies and choose to allow or block cookies. Go to Clear, enable and manage cookies in Chrome for more information on these settings.

Internet Explorer: Cookie settings in Internet Explorer are managed by going to the Internet Options on the Tools menu, and then clicking the Privacy tab. The Privacy settings slider has six settings: Block All Cookies, High, Medium High, Medium (default level), Low, and Accept All Cookies. Visit How to Manage Cookies for more information on these settings.

Firefox: Cookie settings in Firefox are managed in the Options window's Privacy panel. You can change your Firefox settings to allow you to approve or deny cookie storage requests, delete stored cookies automatically when you close Firefox, etc. See Settings for privacy, browsing history and do-not-track for more information on these settings.

If you would like more information about cookies, or how to control or delete them, then we recommend you visit www.aboutcookies.org for detailed guidance.

3.5 Google Fonts Local Privacy Policy

3.5.1 Description and Scope of Data Processing

On our website we use Google Fonts, from Google Inc. (Gordon House, Barrow Street Dublin 4, Ireland). We integrated Google Fonts locally, so on our own webserver and not on Google's servers. Through the local integration, it is possible for Phoenestra to use fonts that Google provides free of charge without allowing Google servers to access our data. Thus, we do not send any data to Google Fonts. Following data are stored:

- Information about the browser type and the version used
- The user's operating system
- The user's Internet service provider
- The user's IP address
- Date and time of access
- Websites that are accessed by the user's system via our website

3.5.2 Purpose of Data Processing

Google Fonts offers numerous fonts for free. Previously, we could use them without integrating them on our server. However, in order not to send any data to Google servers, we integrated the fonts onto our server. They now help us to make the website more user-friendly.

3.5.3 Legal Basis

The legal basis for this is Art 6 para 1 lit f GDPR (legitimate interests).

3.5.4 Duration of Storage

The data from the log files will be deleted as soon as they are no longer required to achieve the purpose for which they were collected. Your data will be kept for the duration of a maximum of two (2) months.

4 Your Rights

If personal data is processed by you, you are the affected person within the meaning of the GDPR and you are entitled to the rights described below.

4.1 Information

You have the right to receive free information from Phoenestra at any time as well as confirmation of personal data stored about you and a copy of this data.

4.2 Correction

You have the right to rectification and/or completion if the personal data you process is incorrect or incomplete.

4.3 Restriction of Processing

You have the right to request the restriction of processing if one of the following conditions is met:

- The accuracy of your personal information is contested by you for a period of time that allows Phoenestra to verify the accuracy of your personal information.
- The processing is unlawful, you refuse the deletion of personal data and instead require the restriction of the use of personal data.
- We no longer need your personal information for processing purposes, but you need it to assert, exercise or defend your rights.
- You have objection to the processing according to Art 21 para 1 GDPR and it is not yet clear whether our legitimate reasons prevail over yours.

4.4 Deletion

You have the right to have your personal data deleted without delay, if any of the following is true and if processing is not required:

- The personal data has been collected for such purposes or otherwise processed for which they are no longer necessary.
- They revoke their consent on which the processing was based and lack any other legal basis for the processing.
- You object to the processing in accordance with Art 21 para 1 GDPR, and there are no legitimate reasons for the processing, or you object to the processing in accordance with Art 21 para 2 GDPR.
- The personal data were processed unlawfully.
- The deletion of personal data is required to fulfill a legal obligation under EU or national law to which we are subject.

4.5 Data Portability

You have the right to receive personally identifiable information you provide Phoenestra in a structured, common and machine-readable format. You also have the right to transfer this data to another person without hindrance. In exercising this right, you also have the right to obtain that personal data relating to you are transmitted directly by Phoenestra to another person responsible, insofar as this is technically feasible. Freedoms and rights of other persons may not be affected.

4.6 Objection

You have the right to object at any time to the processing of personal data relating to you which is "only" based on legitimate interests of Phoenestra or third parties (Art 6 para 1 lit f GDPR). In the event of an objection, we will no longer process personal data unless we can demonstrate compelling legitimate reasons for processing that outweigh your interests, rights and freedoms, or the processing is for the purpose of asserting, exercising or defending legal claims.

4.7 Revocation of Consent

You have the right to revoke your data protection declaration at any time. The revocation of consent does not affect the legality of the processing carried out on the basis of the consent until the revocation.

4.8 Right to File a Complaint

You also have the right to file a complaint with the Austrian Data Protection Authority (Barichgasse 40-42, 1030 Vienna, e-mail: dsb@dsb.gv.at).

Please contact Phoenestra regarding your rights under office@phoenestra.com or write to: Phoenestra GmbH, Huemerstraße 3-5, 4020 Linz.

Basically, we do not process data of people aged below 14. By submitting your consent, you confirm that you have reached the age of 14 or that the consent of your legal representative has been obtained.

4.9 Changes to this Privacy Policy

We may need to update this policy from time to time. We will do our best to notify you about significant changes by placing a prominent notice on our site.

5 Contact

If you have any problems, questions or suggestions, please feel to contact us:

Klaus Graumann, CEO

Huemerstraße 3-5, 4020 Linz, Austria

phone.: +43 699 107 09 401

mailto: office@phoenestra.com

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